



## Step-by-Step Guide to Signing Up for PorchLight EMS Meal Donations

### Step 1: Visit the Meal Donation Sign-Up Form

- To get started, click on the link to access the meal donation sign-up form: [PorchLight EMS Meal Donations Form](#).

### Step 2: Fill Out the Contact Details

- Complete the form by providing your name, email, phone number, and any other relevant contact details. This helps us stay in touch with you about your meal donations.

### Step 3: Fill Out Meal Details

- If possible please include details of what you are planning to provide. This will help us plan around your donation time and prepare us if we need to supplement for the meal (ie side dishes such as salads, fruit, etc).
- Please keep in mind we have a wide variety of men at the shelter who have dietary restrictions. Err on the side of low sodium and limited spice.

### Step 4: Choose Your Meal Donation Date

- Select the date(s) that works best for you to prepare and deliver meals. We accept meal donations for lunch and dinner year-round to support the men we serve.
- We do not have sign up for breakfast at this time but if you'd like to serve a breakfast, please email us at [donations@porchlightcares.org](mailto:donations@porchlightcares.org).

### Step 5: Submit the Form

- After completing all required fields, hit the “Submit” button to finalize your donation sign-up. You will get an immediate confirmation screen, followed by email confirmation.

### To schedule more than one date:

- You can only schedule one meal per form.
- To schedule additional dates, click the back button on your browser or use the link provided in Step 1.

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### Why Meal Donors are So Important to Our Mission:

Meal donors play a critical role in the success of PorchLight's work with men experiencing homelessness in our community. By providing nourishing meals, you help us offer not just physical sustenance but a sense of care and support to individuals in need. Your contributions are vital in maintaining the dignity and wellness of those we serve, and we are incredibly grateful for your willingness to make a difference.

### Contact Information

Beginning immediately, your contact going forward for Meal Donations is Michael State. Email him at [donations@porchlightcares.org](mailto:donations@porchlightcares.org)