



Position: CNA
Reports to: Senior Manager Behavioral Health
Hours: Up to 40 hours a week (Days & Overnights)
Classification: Nonexempt
Salary Range: \$22 - \$25 / Hour
Role: On Site

ABOUT PORCHLIGHT

PorchLight is a 501(c)3 nonprofit organization founded in 1993 to provide a warm, safe, and hospitable place for single men to sleep and be nourished with three healthy meals each day. Today, with partnerships and support from King County's Eastside community, PorchLight serves more than 1,700 people each year with street outreach, day center services, shelters, permanent subsidized housing, case management, and other life-saving supportive services—including three meals a day, 365 days a year.

PorchLight a healthy, fiscally stable organization with a dedicated Board and staff poised to advance its mission. Our core values are relationship, community, empowerment, dignity and respect. These values embody the PorchLight mission to partner with men experiencing homelessness & the community to create a path to stable living.

OVERVIEW OF POSITION

The Certified Nursing Assistant (CNA) will play a vital role in PorchLight, providing compassionate care, and fostering a supportive and compassionate environment while upholding our commitment to serving the community. This position will deliver patient-centered, trauma informed care, and support under the supervision of the Registered Nurse or Nurse Practitioner and the Behavioral Health manager. As an integral part of the care team, CNAs assist patients with essential daily activities, including eating, bathing, grooming, mobility, driving and accompanying clients to appointments, monitoring and helping clients achieve behavioral health goals, and more.

KEY RESPONSIBILITIES

- Helping patients with activities of daily living (ADLs), such as grooming, toileting, eating, moving, and meeting behavioral health goals for client.
- Ensuring that patients receive appropriate nutrition can be through grocery shopping, preparing meals, and, depending on the circumstances, assisting with eating.
- Assist with maintaining resident/patient comfort by providing emotional support, listening attentively, and responding promptly to client needs.
- Document resident/patient care and observations accurately and concisely in behavioral health records.



- Follow strict infection control guidelines and maintain a clean and safe environment.
- Assist with laundry, bedding changes, and maintaining overall cleanliness.
- Collaborate effectively with nurses, therapists, and other healthcare professionals to ensure comprehensive care coordination.
- Uphold the highest standards of professionalism, compassion, and respect for all residents/patients, families, and colleagues.
- Measure and record client vital signs (blood pressure, pulse, oxygen saturation, temperature) and other assessments of client's biopsychosocial status per client needs or Registered Nurse or Nurse Practitioner delegation.
- Ensure any biohazard items (needles, human waste, blood or other fluids) are promptly and properly contained and disposed of.
- Work closely with the shelter team, social workers, and case managers to address residents' needs.
- Participate in team meetings and contribute to care planning.
- Successfully complete and actively participates in PorchLight training.
- Other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

- Washington state issued CNA license with Medication Assistant Endorsement (preferred). CNA license in good standing.
- Minimum of one year of experience as a CNA in a similar setting (preferred).
- Strong commitment to providing compassionate and high-quality care.
- Excellent communication and interpersonal skills.
- Ability to work effectively in a team environment and independently.
- Strong organizational skills and time management abilities.
- Proficient in electronic documentation and clinical record keeping processes.
- Ability to lift, transfer, and assist residents/patients with mobility needs.
- Ability to function as a member of a team, leading within the scope of the position and contributing whenever possible.
- Ability to remain calm and professional when faced with difficult situations and emergencies.

CERTIFICATES, LICENSES, & REGISTRATIONS

- Washington driver's license and insurable driving record required.
- CNA scope of practice and regulatory adherence per RCW Chapter 18.88, WAC Chapter 246-841, and Standards of Professional Conduct in WAC 246-16.

ADA SPECIFICATIONS

(Physical demands that must be met in order to successfully complete the essential functions of the job)



- Requires ability to communicate and listen actively.
- Requires ability to use computers, telephones and other office equipment.
- Requires prolonged periods of standing and walking
- May require to be physically able to climb ladders, bend, and crawl into awkward spaces.
- May require to occasional lift up to 50 pounds at a time.

SUBMISSION

To apply, please submit resume to careers@porchlightcares.org

PORCHLIGHT does not discriminate on the basis of race, religion, color, age, genetic information, sensory, mental or physical handicap, national origin, gender, sexual orientation, gender identity, gender expression, marital status, familial status, parental status, citizenship status, pregnancy, veteran status, political ideology or any other basis protected by applicable law.

PORCHLIGHT serves people from diverse cultures, races, gender identity, sexual orientation, and ages. We value diversity and intentionally work to recruit, hire and retain staff who reflect the diverse client population we are serving. PORCHLIGHT is an equal opportunity / affirmative action employer.

TIMELINE

Applications will be considered on an ongoing basis; position open until filled.

EQUAL OPPORTUNITY STATEMENT

Decisions and criteria governing the employment relationship with all employees at PorchLight are made in a non-discriminatory manner, without regard to race, color, creed, religion, national origin, sex, marital status, pregnancy, disability, sexual orientation, gender identity, veteran status, age, FMLA status, or any other factor determined to be unlawful by federal, state or local statutes.

The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required. Management reserves the right to modify, add, or remove duties and to assign other duties as necessary. In addition, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.